

**DIVORCE** - 5 Page Easy-Questionnaire Estimated Time To Complete: 25 Minutes

**OUR 7<sup>TH</sup> YEAR OF SERVICE**

**“JUST 3 EASY STEPS”**

**STEP 1: FILL IT OUT**



Fill Out this Easy-Questionnaire at your convenience, if you need any help call the **Help Line** 800-895-1580 Ext 500.

**STEP 2: FAX OR EMAIL IT IN**



Take this Easy-Questionnaire back to your agent, pay for the service, and have it faxed to our Data Center.

**STEP 3: AND FILE IT**



Then, in 5 business days your Legal Documents arrive at you agents store with a set of Easy Filing Instructions.

**“IT IS REALLY THAT EASY”**

**FREQUENTLY ASKED QUESTIONS**

**What if I don't know where my spouse is or how to contact them?** If you are unable to locate or contact your spouse, you can enter the **Last Known Address**. Also in your Documents there is a section for **Unable To Locate**, and there is also a document for a **Default Judgment** if you are unable to locate or contact your spouse.

**How long does it take for a Divorce to be granted?** The actually time that it takes for a Judge to sign the Decree of Divorce can vary depending on the courts calendar. Your spouse has 30 days to respond, and then your case goes on the calendar. In most cases a safe time frame to look at is anywhere from 4 to 8 months.

**What if my spouse lives in another Country?** If your spouse lives in another Country, and you know their address, you mail the documents to them via the mail (Certified Mail, Return Receipt.) just as if they lived in the US.

**What if my spouse will not sign the Divorce Papers?** If your spouse will not sign the papers, this does not excuse them from the process. If they do not respond or they refuse to sign the papers, you may be eligible for a **Default Judgment**, which is issued by the Judge.

**What is included in this service, what do you receive?** We will prepare for you all of the Legal Documents and Forms that you will need to file your Divorce. In addition, we will provide you with a set of Easy Filing Instructions, and provide you with a Money Back Guarantee.

**Are there any other Fees that I have to pay?** Yes, you will also have to pay a State Filing Fee, unless your State offers a Waiver of Fee, which is usually based on income.

**100% MONEY BACK GUARANTEE**

We Guarantee that our documents will be accepted by the Courts, if not and it is our fault, we will make any changes or provide any additional documents requested by the Courts at no additional costs to you for up to 1 year. If we are unable to meet these requirements, we will refund you the full price of our service.

**CONFIRMATION CODE**

Your Confirmation Code is generated when you pay your Agent, and they enter your order into our system. The Code will also be on the receipt that your Agent provides.

LAST 4 DIGITS ONLY				
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**SERVICE TYPE**

Standard \$299

Same Day \$374

Next Day \$359

2<sup>nd</sup> Day \$344

**DISCLAIMER:** We are not a law firm, Agents and employees of My Complete Case are not acting as your attorney or providing you with any legal advice. We offer Document Preparation Services that includes a review of your document and answers for accuracy based on the information you are providing in this questionnaire. You are exercising your right to represent yourself in all matters that you execute utilizing our services. **PRIVACY POLICY:** Your Information is not stored permanently, we only maintain copies that are needed to prepare your documents. Emails are permanently deleted upon receipt, and Faxed information is shredded 90 days after your documents are mailed. Copies of you Documents are securely maintained for 1 year and then shredded. Non of your information is ever shared with any third parties.

**\*SIGNATURE REQUIRED:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FAX TO: 866-378-5285**

## **DIVORCE GLOSSARY**

**COMMUNITY PROPERTY:** A marital property rule in some common law jurisdictions in which all property acquired during the marriage (except for gifts or inheritances) is owned jointly by both spouses and is divided upon divorce or annulment

**JOINT LEGAL CUSTODY:** Please note that there are two forms of joint custody: joint physical custody, and joint legal custody. In joint physical custody, which is also known as joint physical care, actual lodging and care of the child is shared according to a court-ordered custody schedule. In many cases, the term 'visitation' is no longer used in these circumstances. In joint legal custody, both parents share the ability to have access to educational, health, and other records, and have equal decision-making status where the welfare of the child is concerned. It is important to note that joint physical custody and joint legal custody are different aspects of custody, and determination is often made separately in many states' divorce courts

**SOLE LEGAL CUSTODY:** An arrangement whereby only one parent has physical and legal custody of a child and the other has visitation rights.

## **GROUND FOR DIVORCE TABLE**

The following Table provides the Grounds for Divorce that is acceptable in States listed after the Grounds.

<b>"NO FAULT" AS GROUNDS FOR DIVORCE</b>	
1.	Incompatibility. <b>NV, OH</b>
2.	Irretrievable Breakdown of the Marriage. Irreconcilable Differences. <b>AZ, CA, FL, NJ, PA</b>
3.	Voluntary Abandonment or Voluntary Separation or Have Lived Apart. <b>DE, NV, PA, OH,</b>
<b>"FAULT" AS A GROUNDS FOR DIVORCE</b>	
1.	Willful Desertion for a period of one year; or Abandonment. <b>AZ, NJ, NY, PA, OH</b>
2.	Any gross neglect of duty, Failure to Consummate the Marriage; Impotency. <b>OH</b>
3.	Adultery. <b>AZ, NJ, NY, PA, OH</b>
4.	The Respondent had a Wife or Husband living at the time of the marriage. <b>PA, OH</b>
5.	Imprisonment. <b>NJ, NY, PA, OH</b> *NJ Imprisoned for at least 18 months. *NY - imprisoned for at least 3 years.
6.	Habitual Intemperance. <b>PA</b>
7.	Habitual Drunkenness or Drug Addiction. <b>AZ, NJ, OH</b>
8.	Incurably Insanity. Confined to a Mental Facility. <b>CA, FL, NV, NJ</b> *NV - Respondent must be confined to a Mental Facility for at least 2 years to file.
9.	Domestic Violence or Abuse. Cruel and Inhuman Treatment. <b>AZ, NJ, NY, PA, OH</b>
10.	Living Separate and Apart. <b>AZ, NJ, NY</b> Separation by misconduct; Separation by respondent's mental illness; or Separation by Incompatibility. <b>DE</b>
11.	Fraudulent contract. <b>OH</b>

<b>SECTION 200</b>	<b>YOUR CURRENT INFORMATION</b>	<b>SPOUSE'S CURRENT INFORMATION</b>	
Which spouse are you? <b>Wife</b> <b>Husband</b> (Circle One)			
First Name:		First Name:	
Last Name:		Last Name:	
Middle Name:		Middle Name:	
Address:		Address:	
City: State:		City: State:	
County: Zip:		County: Zip:	
Email:		Email:	
Soc.Sec.#:	Birth Date:	Soc.Sec.#:	Birth Date:
Phone Number:		Phone Number:	

YOUR EMPLOYMENT INFORMATION	SPOUSE'S EMPLOYMENT INFORMATION
Are you employed? <b>Yes No</b> (Circle One)	Is your Spouse employed? <b>Yes No</b> (Circle One)
Employers Name:	Employers Name:
Address:	Address:
City: State: Zip:	City: State: Zip:
Date of Hire? Annual Salary:	Date of Hire? Annual Salary:
Are you currently in the Military? <b>Yes No</b> (Circle One)	Is spouse currently in the Military? <b>Yes No</b> (Circle One)
Did you file last year's tax return? <b>Yes No</b> (Circle One)	Did you file last year's tax return? <b>Yes No</b> (Circle One)
Filing Status:	Filing Status:

**SECTION 201 "GENERAL INFORMATION"**

The date of your marriage:	City you were married in:
The County you were married in:	The State you were married in:
Type of Ceremony: <b>Religious</b> or <b>Civil</b> (Circle One)	Date of your Separation from spouse:

**SECTION 202 "DIVORCE FILING INFORMATION"**

What State are you filing in:	What's the Wife's Maiden Name:
What County are you filing in:	Wife to resume her Maiden name? <b>YES NO</b> (circle one)
Grounds For Divorce ( <i>See Grounds For Divorce Table Page 2</i> ):	
Who should provide spousal support?	What date should spousal support begin?
What amount should be paid each month?	When should spousal support end?

**SECTION 203 "MINOR OR DEPENDENT CHILDREN"**

How many minor children are there?	With whom do they currently reside?			
<b>PLEASE PROVIDE THE FOLLOWING INFORMATION ABOUT EACH MINOR OR DEPENDENT CHILD.</b>				
CHILDS NAME	DOB	GENDER	PLACE OF BIRTH	SOCIAL SECURITY #
How should Child Custody be awarded? <b>Sole Legal Custody</b> or <b>Joint Legal Custody</b> (Circle One)				
With whom shall the children reside? <b>Mother</b> <b>Father</b> (Circle One)				
What is children(s) address?				
Please list all other addresses for the child(ren) during the last five years?				
Should Courts order Child Support? <b>Yes No</b> (Circle One)			Who will pay child support? <b>Mother</b> <b>Father</b> (Circle One)	
What amount of child support should be paid monthly?				
Where should child support payments be sent to?				
<b>(SECTION 203 CONT)</b> Who will claim the children as Tax Exemption? <b>Mother</b> <b>Father</b> (Circle One)				

Which parent will provide the health insurance for the children?	<b>Mother</b>	<b>Father</b>	(Circle One)
What percent should the above obligor pay of uninsured medical expenses?			
Have you or your spouse participated in any other litigation concerning the custody of the children in this or any other state? If Yes, provide State, County and Court:			
Do you have any information regarding any other custody proceeding pending in any court? <b>Yes No</b> (Circle One) If Yes, provide info:			
Do you know of any other person who has physical custody or claims to have custody or visitation rights regarding the children of this marriage? <b>Yes No</b> (Circle One) If Yes, provide info:			
What kind of visitation schedule do you want? <b>Example:</b> Weekdays with mom, weekends with dad, or alternating weekends with dad or mom. One week end a month dad. Please enter how you want the visitations to work.			
Do you wish for the following statement to be included in the Parenting Plan? "Neither parent shall conceal a child's whereabouts from the other parent nor remove a child from the State of the child's current residence for more than (_____) days without prior written consent of the other parent." <b>NOTE: IF YOU WANT THIS STATEMENT INCLUDED, PLEASE ENTER THE NUMBER OF DAYS.</b>			
Do you wish for the following statement to be included in the Parenting Plan? <b>Yes No</b> (Circle One) The child's primary residence shall remain in the State of (_____) unless prior written consent of the other parent is given or until further order of the court. <b>NOTE: IF YOU WANT THIS STATEMENT INCLUDED, PLEASE ENTER STATE NAME.</b>			
Do you wish for the following statement to be included in the Parenting Plan? <b>Yes No</b> (Circle One) "The following grandparent's _____ shall succeed the non-custodial parent in their rights of visitation and temporary possession of the children in the event the non-custodial parent, with visitation and temporary possession rights, dies before the children are eighteen years of age." <b>NOTE: IF YOU WANT THIS STATEMENT INCLUDED, PLEASE ENTER THEIR NAMES AND INFO BELOW.</b>			
Grandparents Names:			
Grandparents Address:			
Should both parents be required to maintain a Life Insurance Policy naming the other parent as the beneficiary to ensure the support of the minor children? <b>Yes No</b> (Circle One)			
If you answered yes, what should be the minimum amount of the Life Insurance Policies?			

**SECTION 204 "REAL ESTATE"**

<b>(Property #1)</b> What is the address of the real estate?			
What county is the real estate in?			
Please provide the Legal description of the real estate.			
Date of Purchase:	Current Market Value:	Amount Owed:	
Who has fiscal duties of property? <b>Wife Husband</b> (Circle One)		Property should be awarded to? <b>Wife Husband</b> (Circle One)	
<b>(Property #2)</b> What is the address of the real estate?			
What county is the real estate in?			
Please provide the Legal description of the real estate.			
Date of Purchase:	Current Market Value	Amount Owed	
Who has fiscal duties of property? <b>Wife Husband</b> (Circle One)		Property should be awarded to? <b>Wife Husband</b> (Circle One)	

**SECTION 205 "DEBT"**

Please provide a detailed description of all the debt and who should be awarded the debt.		
<b>DESCRIPTION OF DEBT</b>	<b>AMOUNT</b>	<b>AWARD TO</b>


<b>SECTION 206 "INSURANCE"</b>	
<b>Husband's Life Company:</b>	<b>Wife's Life Company:</b>
Policy Number:	Policy Number:
Beneficiary:	Beneficiary:
Amount/Description:	Amount/Description:
<b>Health Insurance Company:</b>	Policy Number:
Policy Holder:	Who is covered?
<b>Auto Insurance Company:</b>	Policy Number:
Policy Holder:	Who is covered?
<b>OTHER INSURANCE:</b> If you or your spouse have any additional types of insurance please provide the information below.	
<b>Insurance Company:</b>	Policy Number:
Policy Holder:	Who is covered?
Description Of Coverage:	
Have any changes been made to any Insurance Policies within the last 90 days? <b>Yes No</b> (Circle One)	
If Yes, please provide details:	

<b>SECTION 207 "PERSONAL &amp; COMMUNITY PROPERTY"</b>		
<b>DESCRIPTION OF "PERSONAL" PROPERTY</b>	<b>AMOUNT</b>	<b>AWARD TO</b>
<b>DESCRIPTION OF "COMMUNITY" PROPERTY</b>	<b>AMOUNT</b>	<b>AWARD TO</b>